Examination board deliberation criteria

Faculty of Applied Sciences (2016-2017)

General rules

1. The exam board awards credits for all courses involving an evaluation and for which the student has received a mark of 10/20 or more and completed all the relevant mandatory learning assignments.

2. At its discretion, and taking into account all of the student's marks throughout the year, the board may rule that the student has passed certain courses despite not having received a 10/20 mark, and award the corresponding credits.

3. The board shall rule that a student has completed his year of studies when they have received all credits for the courses making up the programme.

Programme completion and honours

4. The board shall rule that students have completed their study programme when they have passed – or earned recognition for – all the courses making up the programme.

5. The board grants students who complete the programme a degree class based on the overall average of marks earned for all courses subject to evaluation that make up her/his study programme. When calculating this average, each mark is weighted according to how many credits the corresponding course is worth.

Degree class are granted as follows:
- *satis bene*: 12/20;
- *cum laude*: 14/20;
- *magna cum laude*: 16/20;
- *summa cum laude*: 18/20.

Students whose average is less than 12/20 will complete the programme but receive an ordinary degree (no class)

6. The exam board may decide to make an exception to the above guidelines, provided this decision is motived.
Specific rules for exam boards at the bachelor level

7. Pursuant to article 2, the bachelor exam board may award credits for one or two courses worth a maximum of 12 credits for which the student has earned a mark of 8/20 or 9/20, if they have earned at least 50 credits for that year's programme with a mark of 10/20 or above, and if their overall average is at least 12/20.

Specific conditions applicable to secondary exam boards for the first year of the bachelor programme (year 1).

8. Students who have earned 45 credits or more among the year 1 classes can move on to the second year.

9. The exam board shall declare held back students who have not passed – or earned recognition for – 45 credits among the 60 that make up year 1.

The board may however, at its discretion, allow a student who has earned between 30 and 44 credits for year 1 courses to move on to year 2.

10. The exam board shall award credits for courses and rule that students have completed their first year only if they have sat all first-term exams, this being a requirement for students to sit the other exams held during that year, and if they have completed all mandatory assignments that are not evaluated.

Specific rules for exam boards at the master level

11. Pursuant to article 2, the master exam board may award credits for one course worth a maximum of 6 credits for which the student has earned a mark of 8/20 or 9/20, if they have earned at least 50 credits for that year's programme with a mark of 10/20 or above, and if their overall average is at least 12/20.

12. Students who are allowed to enrol in a master degree without having earned all the credits at the corresponding bachelor level cannot be awarded more than 90 credits from the master program until they receive their bachelor degree.